



VENDOR CONTRACT
March 9-12, 2017

Please reserve the following for my company: _____
 (Vendor Name)

Live Oak International provides one (1) 8' table and two (2) folding chairs for each vendor booth.

Size of Booth	Cost per space	Total Costs
10' x 20' tent space	<input type="checkbox"/> \$450 each space <input type="checkbox"/> End space: \$550	\$ _____
20' x 20' tent space	<input type="checkbox"/> \$750 each space <input type="checkbox"/> End space: \$1,000	\$ _____
Your own trailer	<input type="checkbox"/> \$750 each space	\$ _____
	Additional 8' Tables @ \$20 each _____	\$ _____
	Additional Chairs @ \$5 each _____	\$ _____
	Grand Total:	\$ _____
	Balance due February 10, 2017:	\$ _____

Please note re Electrical service: There is no electric service available for vendors at Live Oak International. If your booth needs electric, please bring an adequate, quiet generator.

Please make checks payable to "Live Oak International" or complete the credit card authorization form attached and mail to:

Live Oak International Coordinator Sally Ann Lyle
 12400 NW 83rd Lane
 Ocala, FL 34482
 352.401.0252
 vendors@liveoakinternational.com

_____ LOI

_____ Vendor

This Agreement is entered into between Live Oak International (THE EVENT) and THE VENDOR with reference to the following:

1. The VENDOR will lease space for a commercial exhibit during the Live Oak International to be held March 8-12, 2017 at Live Oak Plantation in Ocala, Florida, located at 2215 SW 100th Avenue, Ocala, FL 34481.
2. Vendor space rates for 2017 are: \$ 450 for 10'x20' or \$750 for 20'x20' or your own trailer.
3. The EVENT, at its sole discretion, will determine vendor booth locations, assign individual spaces to the VENDOR and make change thereto. The VENDOR will not assign, share, sublet or transfer any portion of their assigned space.
4. The actual conduct and management of the show is governed by the Live Oak International Organizing Committee to which all matters of business and any disputes shall be directed and which has sole authority to resolve any and all such matters. The EVENT reserves the right, in any matter of disagreement, to return any fees paid by the VENDOR and thereby discharge completely its obligation under this contract.
5. The VENDOR agrees to comply with all local, state, and federal statutes and regulations pertaining to activities of this nature, as well as Rules and Procedures of the EVENT.
6. The VENDOR shall provide a Certificate of Insurance evidencing a policy with a minimum of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000) aggregate in Combined Single Limit Bodily Injury and Property Damage insurance, including products/completed operations naming Live Oak Plantation Combined Driving, Inc. d/b/a Live Oak International; Live Oak Stud; Chester Weber; Juliet W. Reid; Charlotte C. Weber; and Weber Year 2001 Revocable Agreement of Trust as *Specifically Designated Additional Insured*. The VENDOR also must provide a Certificate of Insurance for Workers' Compensation and Employment Liability in the amount of no less than One Hundred Thousand Dollars (\$100,000.00) per occurrence.
7. The VENDOR expressly releases and discharges the EVENT from any and all liabilities, loss, injury, and damages to either persons or property that may be sustained on or about the premises or in connection with said commercial exhibit. The responsibility for safety and security of the commercial exhibit and its contents are the responsibility of the VENDOR leasing the space.
8. Vendor space will be assigned inside provided tents and will include one (1) 8' table and two (2) folding chairs for each 10'(w) x 20' (d) or 20'(w) x 20' (d) space.
9. No water is available.
10. No electric service is provided to vendor booths, so each vendor needing electricity must provide a small QUIET generator

_____ LOI

_____ Vendor

- 11. All exhibits, merchandise, etc. MUST BE CONTAINED WITHIN THE TENT itself, except that signs and small displays may be placed outside, but not to extend more than 3 feet beyond the tent wall.
- 12. At check-in each vendor will receive a Vendor Parking pass which will allow entry to the grounds and parking in the designated vendor parking area.
- 13. Vehicles will be allowed in the tented area before and after the event for loading and unloading. They must be removed to the parking area as quickly as possible and at no time block emergency access.
- 14. Check in times: Tuesday March 7: 12-4pm, Wednesday March 8: 10am-4pm. Thursday - Saturday by appointment but BEFORE 8am or AFTER 4pm.
- 15. It is agreed that the governing law will be Florida Law if any legal dispute arises. It is also agreed that in the jurisdiction of this contract is Marion County, Florida. Any and all legal matters that may arise shall be set in Marion County Florida under Florida Law.
- 16. A signed contract and *payment* must be received by February 10, 2017 to guarantee a space. Refunds can only be made on contracts cancelled before February 10, 2017.

Vendor business name: _____

Contact person: _____

Address: _____

City/State/Zipcode: _____

Office Phone _____ Cell Phone _____

Email: _____

Accepted and Agreed, by and between:

For: Live Oak International

For: Vendor

Live Oak International

Vendor

Date

Date

_____ LOI

_____ Vendor